



To Potential Candidates for the COAERS Board of Trustees:

Thank you for your interest in the City of Austin Employees' Retirement System (COAERS) Active Member Place 7 position. To declare yourself as a candidate for the position, complete the enclosed application and Candidate Disclosure form. **Your completed material must be received on or before 5:00 p.m. Central Time, October 18, 2024** via email to michelle.mahaini@coaers.org. We have enclosed the COAERS Bylaws and our Code of Ethics for you to keep for reference.

The COAERS Board is composed of eleven Trustees. Three of the eleven places (Places 7, 8 and 9) are reserved for active members who are elected from our active membership. To be eligible to run, you must be an active member currently contributing to COAERS and not on a leave of absence. Please know that employees currently employed by Austin Energy and Austin Water cannot run in this election since these departments are currently represented by Trustees holding Places 8 & 9 on the COAERS Board of Trustees.

The remaining term of office for Active Member Place 7 is January 2025 through December 2027. Serving on the Board will require a significant amount of time during your term if elected. We estimate that you will need to devote about fifteen (15) hours of your time a month on a variety of activities:

- Reading materials and preparing for Board and Committee meetings,
- Attending Board of Trustees meetings,
- Attending Committee meetings (Trustees are assigned to at least one committee), and
- Attending work sessions and educational programs.

A Candidate Training Workshop has been tentatively scheduled for October 23, 2024 to provide candidates with information about serving on the Board of Trustees. Candidates will be given an opportunity to withdraw their application from the election at the conclusion of the workshop if they wish.

Proofread and sign your Application and Disclosure forms before you submit them. You may also submit a passport size photo (digital format is preferred) via email to michelle.mahaini@coaers.org. Again, thank you for your interest in the Trustee position. If you have any questions, please call us at 512-458-2551 ext. 150.

Michelle Mahaini

Michelle Mahaini
Senior Services Officer

Enclosures

Application for Board of Trustees

Active Member Place 7 Special Election

Instructions

This Application is designed to declare candidacy for an active member elected position of the Board of Trustees of the City of Austin Employees' Retirement System (COAERS). This Application must be completed in its entirety and returned to COAERS on or before 5:00 p.m. Central Time, October 18, 2024 via email to michelle.mahaini@coaers.org. You must be an active-contributory member of COAERS to apply, which means that you are not on an authorized leave of absence and are making deposits to COAERS. Please know that employees currently employed by Austin Energy and Austin Water cannot run in this election since these departments are currently represented on the COAERS Board of Trustees.

Candidate Contact Information

Provide the information below. The address and contact information you provide will be used for official communication to you about your candidacy, the election, and the results of the election.

First Name		Middle Name	Last Name	
Mailing Address			City	State
Zip Code	Mobile Phone	Work Phone	Home Phone	
Work Email Address		Personal Email Address		

Ballot Information

The information you provide below will be used word for word on the ballot, subject to confirmation and adjustment by the Nominating & Election Committee at its discretion.

First Name	Last Name
Department	Position
Length of City Employment	

Candidate Statement

The information you provide below will be used word for word on material which accompanies the ballot and communication to voters (e.g. COAERS website, newsletters, etc.). You are limited to 100 words on each statement. You may attach an additional sheet if necessary.

First Name	Last Name
Department	Position
Length of City Employment	

Relevant experience/qualifications: (100 WORD LIMIT; statement will be printed word-for-word)

Candidate Disclosure Form

City of Austin Employees' Retirement System

Purpose

Board Approved Policy E-1 "Election Policy for Active-Contributory and Retired Board Members" requires candidates for positions on the City of Austin Employees' Retirement System (COAERS) Board of Trustees to identify and disclose certain relationships at the time that a candidate submits an application.

Candidate Disclosure

First Name	Middle Name	Last Name
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Review the attached list of Trustees, Staff, and Election Committee members as well as the affinity and consanguinity chart. Then complete the information requested below for each statement. If you check "Yes" to any of the statements, write in the name of the person with whom you have the relationship. Submit this form with your application returned to COAERS on or before 5:00 p.m. Central Time, October 18, 2024 via email to michelle.mahaini@coaers.org.

Statement	No	Yes	Name of Person
I have a business relationship* with an election committee member, a Trustee, or a COAERS staff member who is assisting with running the election.			
I am related within the third degree by affinity or consanguinity (see attached chart) to a member of the election committee, a Trustee, or a COAERS staff member who is assisting with running the election.			
I have given or received one or more gifts to or from a member of the election committee, a Trustee, or a COAERS staff member who is assisting with running the election within the previous 12 month period that in the aggregate exceeds \$100 in value.			
I am supervised by or I supervise a member of the election committee at the candidate's place of employment.			

*A "business relationship" is defined as a connection between two or more parties based on commercial activity of one of the parties. "Business relationship" does not include interactions between two or more parties in their capacity as City of Austin employees.

Candidate Signature

I affirm that the above statement is true and correct.

Candidate's Signature

Date

Candidate Disclosure Form
City of Austin Employees' Retirement System

COAERS Board of Trustees

Chris Noak
Michael Benson
Kelly Crook
Michael Granof
Dick Lavine
Yuejiao Liu
Leslie Pool
Anthony B. Ross, Sr.
Brad Sinclair
Diana Thomas
Ed Van Eenoo

COAERS Staff

Ardiana Adil	Blake Lemen
Sravani Batchu	Michelle Mahaini
Jackie Becker	Sarah McCleary
Jenni Bonds	Deverett Morrow
Teresa Cantu	Rachel Muise
Nikki Cisneros	Russell Nash
Gloria Cordero	Ash Perry
Bertie Corsentino	Catherine Pezulich
Kelly Doggett	Yun Quintanilla
Cathy Edwards	Mehrin Rahman
Sarah Habel	Lovie Robinson-Laurant
Chris Hanson	Ty Sorrel
Amy Kelley	David Stafford
David Kushner	Lee Wilson

2024 Nominating and Election Committee Members

Gail Ray
Rebecca Kennedy
Courtney Colter
Tiffany Rendon
Uwakima Udom

Alternates

Genevieve Martinez
Jordan Cookston

Candidate Disclosure Form
 City of Austin Employees' Retirement System

Affinity & Consanguinity Chart

Relationship of Consanguinity			
	1st Degree	2nd Degree	3rd Degree*
Person	child or parent	grandchild, sister, brother or grand-parent	great-grandchild, niece,* nephew,* aunt,** uncle** or great-grandparent

* A niece or nephew is related to a person by consanguinity only if he or she is a child of a brother or sister of the individual.

** An aunt or uncle is related to a person by consanguinity only if he or she is the sibling of the person's parent.

Relationship of Affinity			
	1st Degree	2nd Degree	3rd Degree*
Person	spouse, mother-in-law, father-in-law, son-in-law, daughter-in-law, stepson, stepdaughter, stepmother or stepfather	brother-in-law, sister-in-law, spouse's grandparent, spouse's grandchild, grandchild's spouse or spouse of grandparent	spouse's great-grandchild, spouse's niece, spouse's nephew, spouse's aunt, spouse's uncle or spouse's great-grandparent

Application for Board of Trustees
Active Member Place 7 Special Election

State reason for wanting to serve on the Board of Trustees: (100 WORD LIMIT; statement will be printed word-for-word)

Candidate Statement Photo

You may provide one photograph. A digital photo is preferred. A digital photo can be submitted via email to michelle.mahaini@coaers.org. The photo will not be on the ballot but will accompany your Candidate Statement included with the ballot and may be included in newsletters, the COAERS website, and other materials created for the election. You authorize COAERS to use your photo and publish it by submitting this Application.

Candidate Affirmations

I am an active member of COAERS. If elected, I will regularly attend meetings (Board, Committee, & Special) given my other responsibilities and commitments. If elected, I agree to complete an Annual Financial Disclosure/Conflict of Interest Affidavit. If elected, I agree to abide by the COAERS "Code of Ethics."

Applicant's Signature

Date