

Instructions

If you are a retired or terminated COAERS member, use this form to change your physical address, email address or phone number of record. Active members can only change their address of record with the City of Austin.

A. Member Information

First Name	Middle Name	Last Name	Social Security Number ***_**_	
Previous Mailing Address		City	State	Zip Code
Date of Birth	Phone	Email Address		

B. New Address Information

New Mailing Address	City	State	Zip Code
New Email Address (if applicable)			
New Phone (if applicable)			

C. Photo ID: FORM WILL NOT BE ACCEPTED WITHOUT A PHOTO ID

Copy of Driver's License, Passport or Department of Public Safety Issued ID

D. Signature and Notary: SIGN AND DATE IN THE PRESENCE OF A NOTARY PUBLIC

My signature below acknowledges the following:

NOTARY	Signature	Date
	X	

State of _____ County of _____

Before me, the above-named individual personally appeared, and he/she is known to me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me and executed the same for the purposes and consideration therein expressed. Given under my hand and seal of office this _____ day of _____, 20_____.

Notary Public's Signature: _____ Personalized Seal: